

Phone Prompts

Please note of the following phone prompts when calling our office (732-736-1000). The following menu options are available according to your needs:

- #1, for office information (address, fax # and website)
- #2, if you need to set-up, cancel or change an appointment
- #3, if you need medication prescription/refill, or lab prescription
- #4, for prior authorization, or need assistance with the patient portal
- #5, if you are **Dr. Ortiz' patient** and want to reach out to his medical assistant
- #6, if you are **Dr. Villanueva's patient** and want to reach out to his medical assistant
- #7, **Billing** inquiries
- #0, if you need to reach the operator

Due to high volume of call, please note that you might not speak to a live person when you call. Leave a detailed message and someone will get back to you as soon as possible. You can also make use of the patient portal for information of your appointment, and lab results (only from Quest and LabCorp), or to leave any message to the office.